

**BETHANY HIGH SCHOOL NAALYA**

**P. O. BOX 28677, KAMPALA**

E-mail: [info@bethanyhighschool.com](mailto:info@bethanyhighschool.com)

Website: [www.bethanyhighschool.com](http://www.bethanyhighschool.com)

**TEL: 0414667674 /Headmaster - 0772401626/0753401626/DHM 0772472068**

**KAMPALA.**

**(UGANDAN STUDENTS)**

**ADMISSION FORM**

**FORM A**

DATE: \_\_\_\_\_

Dear \_\_\_\_\_

I am glad to inform you that you have been offered a place in this school in year.....class..... (Boarder/Day scholar)

The term begins on ..... This offer will be cancelled if you do not report within two weeks after beginning of term.

We wish to thank you for the interest you have shown in Bethany High School.

You have made a wise choice because you are joining a school whose staff are committed to the provision of quality education and an Institution whose aim is to help students discover and develop their talents for future use in order to rise and shine for ever.

**SCHOOL DUES**

1. School fees for starting students is **602,500/= (Six hundred two thousand five hundred shillings only)** Boarding, and **352,500/=(Three hundred fifty two thousand five hundred shillings only)** for Day.
2. School fees for subsequent terms is **542,500/= (Fifty hundred fourty two thousand five hundred shillings only)** Boarding and **282,500 (Two hundred eighty two thousands five hundred shilling only for) Day.**
3. School uniform at a cost of **122,500/= (One hundred twenty two thousand five hundred shillings only).**

Note: Each child is required to come with at least 3 long black skirts (below the knees) for girls and 3 black trousers for boys **SHOULD NOT BE JEANS**

The school requires you to pay all the above fees through Stanbic Bank City Branch-Kampala A/C **0140007232601** for **TUITION FEES** and **0140007232602** for **UNIFORM FEES.**

For other school requirements, see appendices enclosed and carefully study all the documents that have been forwarded to you and fill them as required and present them on reporting.

I wish you a happy stay at Bethany High School – Naalya.

Yours faithfully,

**HEADMASTER.**

**Form B:**  
**REQUIREMENTS FORM**

The following items are required on admission. They will be checked first before registration and admission into the dormitory.

	<b>ITEMS TO BE BROUGHT</b>	<b>No</b>	<b>Yes</b>
1	3 passport size photographs		
2	A signed identity card from the previous school		
3	A Leaving Certificate from your former school/report form from previous school		
4	A copy of the pay in bank slips showing full payment of all school dues		
5	Admission forms A, D, or E and F – parent fully completed		
6	A ream of ruled paper or Printing paper (school use)		
7	A 20 litre Plastic bucket for (School Use)		
8	Five box files & a ream of ruled paper personal use (For A'Level)		
9	14 counter books personal use ( For O'Level)		
10	An English Dictionary preferably Learners Dictionary		
11	At least a pair of bed sheets		
12	A pillow and two pillow cases		
13	A mattress		
14	A blanket		
15	A pair of pajamas or kanzu or nightdress to sleep in.		
16	Six toilet paper rolls		
17	A towel		
18	A pair of bathroom slippers		
19	A washing basin and jerrycan		
20	Two bars of laundry soap		
21	Bathing soap		
22	Strictly one lockable box/suitcase		
23	A tablespoon		
24	A fork		
25	A table knife		
26	A teacup / Flask		
27	Two tubes of toothpaste		
28	A toothbrush		
29	A pair of black shoes (boys/girls: flat and closed)		
30	An umbrella or a (warm dark green) raincoat. <b>NOTE THE COLOUR</b>		
31	One peeling knife for both boys and girls		
32	<b>Must carry a mosquito net (preferably a treated one)</b>		
33	An electric flat iron		
34	<b>Must carry a school bag</b>		
35	<b>Must carry an NIV bible</b>		

checked by \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ House \_\_\_\_\_ Class \_\_\_\_\_

The Marked items should be handed over to accts office

- 1.** Bank slip, **2.** Ream of paper **3.** 20 litre plastic bucket **4.** 20 litres of Cream Paint **-Sadolin** **5.** 1 bag of Cement

**NOTE:** Every effort should be taken to label each and every personal item to minimize losses.

## FORM C

### SCHOOL RULES AND REGULATIONS/DISCIPLINARY POLICY

**Bethany High School** has a Christian foundation. The rules and regulations governing the school are based on this belief.

Since Christ is Lord of all life, all activities in the school should be in accordance with His laws. In any community, the acts of an individual member, whether good or bad, will affect the whole body.

An active concern for the good of the school and for the wide community outside the college is expected of every individual.

True education is as a must a concern with training of character as with acquisition of knowledge. Learning to be honest, hard working helpful and well mannered is as important as learning academic subjects.

#### General School Rules

1. Obedience and respect to school authorities is expected from all students. A student who does not respect administration/teachers or any member of staff will be required to come to school with the parent for disciplinary action. Respect for Prefects and Monitors is also expected. Insolent behaviour may lead to your expulsion.
2. Dodging of classes, Tests and Exams are very serious offences, which call for serious punishment. If the Habit persists, the student will be expelled from school. Students are also expected to meet the set academic standards without which they may not be promoted or be advised to leave the school.
3. Cheating in Exams or Tests is a grave offence. Culprits will be punished and disqualified from the entire examinations session and may be demoted irrespective of the class or term.
4. Drinking alcohol, smoking cigarettes and drugs, gambling, fighting, bullying, teasing and stealing are very serious offences. Culprits will be expelled from the school immediately.
5. Immoral relationships between students are prohibited. Girl's dormitories and toilets are out of bounds to boys and vice versa. Irresponsible behaviour and offensive language will not be tolerated. Culprits will be given 2 weeks suspension from school. Or expelled if the act persists.
6. English is the official language of communication at school, both in class and outside. The vernaculars are strongly discouraged and culprits may face serious disciplinary action or internal suspension with labour.
7. Proper school uniform must be worn **at school and when leaving or coming to school.** A student who does not wear a clean proper uniform smartly will face disciplinary action. Any wear other than other official uniforms will be confiscated for good if the student has not obtained written permission. Only official **“out-of- class uniform”** is allowed after classes and weekends. This consists of plain green/blue/red/ yellow T-shirts and navy blue/black skirts or trousers for girls and boys respectively. Failure to comply, the student shall be given a Carpal punishments
8. Wearing artificial make-up, ear/nose rings, bracelets, and necklaces at school is not allowed. Long, plaited, braided, treated hair is not permitted as well as elaborate hair cuts/styles. ½ inch hair length must be maintained. Short nails with no cutex/nail vanish must be kept. Culprits will be punished with hard labour or suspended for 2 weeks if the habit persists.
9. Electronic gadgets are not permitted at school. That is to say; cameras, radio, mobile phones, etc will be confiscated for good and offenders facing further disciplinary action.
10. A student who maliciously or carelessly damages, loses, misuses, mishandles school property (and even fellow students' property) will be required to replace it and will not be allowed in school until he/she does so.

11. Trading activity amongst students or with staff/unauthorized public, borrowing/lending of uniforms, shoes, clothes etc is not allowed. Culprits will serve a 2-4 weeks suspension from school.
  12. Dormitories are out of bounds during class time, prep time, chapel time and other times when school programs are on. Lateness for all school routine facilities and programs is a serious offence. Culprits will be punished by internal suspension with hard labour.
  13. Staff Quarters, the staff room and the school kitchen areas are out of bounds to students unless authorized or in case of emergency. Offenders face serious disciplinary action of carpal punishment
  14. No student once in school is allowed to leave without written permission from the **H/M or DH/Ms office**. Culprits will serve 4- weeks suspension plus buying 2 rolls of burbled wires. When released from school, the student must return with a signed gate pass by parent.
  15. School meals are compulsory and must be taken within the Dinning Hall as scheduled. No cooking or carrying cooked foodstuffs into the dormitories by students is permitted. Culprits will serve a 1- week's internal suspension with hard labour.
  16. Self-medication is not allowed without the school Nurse's knowledge or consent and Bed-rest can only be taken with her written permission. Those with chronic illnesses must carry along sufficient medication and declare it to the nurse. All students must have regular medical examination.
  17. Students' visitors are only allowed on **official visitation days** unless prior appointment is made with the office. Students' visitors must carry along the **school visitor's card** and are not allowed into the dormitories. Students should not receive visitors during class time.
  18. Students must ensure and maintain a hygienic environment by cleaning their compound, classrooms and dormitories as scheduled and observe excellent personal hygiene. Offenders will be subjected to hard labour or be sent home for parental counseling.
- \* **The above school regulations are designed with the aim of promoting a cordial and harmonious school environment.**
  - \* **It is the duty of school to ensure and shape the character of its students to grow into disciplined and responsible citizens.**
  - \* **Compliance with these rules and regulations is thus expected with out question.**

**DECLARATIONS**

**I .....Class.....has read, understood and accepted together with my Parent/Guardians to abide by these rules and regulation and will accept any punishment in case of violation**

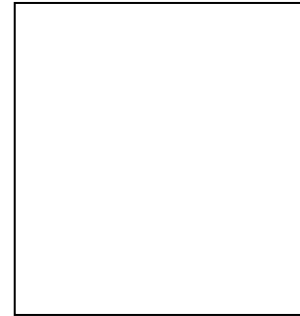
**Student's sign.....date.....**

**Parent's sign.....date.....**

**BETHANY HIGH SCHOOL – NAALYA  
P.O.BOX 28677 KAMPALA**

**STUDENT'S PARTICULARS**

Attach most recent  
Passport Photography



NAME: \_\_\_\_\_ AGE: \_\_\_\_\_

Previous school and address: \_\_\_\_\_

Son/Daughter of: \_\_\_\_\_

Home address: \_\_\_\_\_

Year you sat for P.L E: \_\_\_\_\_ Index No \_\_\_\_\_

1. ENGLISH \_\_\_\_\_

2. MATHEMATICS \_\_\_\_\_

3. SST \_\_\_\_\_

4. SCIENCE \_\_\_\_\_

AGGREGATES \_\_\_\_\_ DIVISION \_\_\_\_\_

**DECLARATION**

After being admitted to the school I hereby promise that:

1. I accept the place offered to me in senior \_\_\_\_\_ this Year \_\_\_\_\_

2. I shall abide with the School Rules abide by the Regulations and assist in maintaining high moral standards of BETHANY HIGH SCHOOL

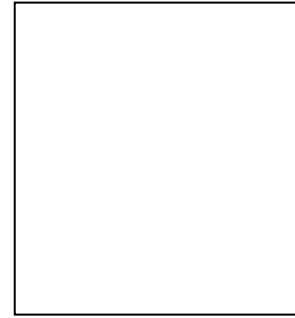
3. I further commit myself to do my level best to cope with the high academic standard of BETHANY HIGH SCHOOL with this promise. I shall have to accept the defeat and the consequences thereof.

\_\_\_\_\_  
**STUDENTS SIGNATURE**

**BETHANY HIGH SCHOOL – NAALYA  
P.O.BOX 28677 KAMPALA**

**STUDENT’S PARTICULARS**

Attach most recent  
Passport Photography



NAME: \_\_\_\_\_ AGE: \_\_\_\_\_

Previous school and address: \_\_\_\_\_

Son/Daughter of: \_\_\_\_\_

Home address: \_\_\_\_\_

Year you sat for U. C. E/K.C.E/T.C.E \_\_\_\_\_

- |                          |                          |
|--------------------------|--------------------------|
| 1. ENGLISH _____         | 9. OFFICE PRACTICE _____ |
| 2. LIT IN ENG. _____     | 10. PHYSICS _____        |
| 3. HISTORY. _____        | 11. CHEMISTRY _____      |
| 4. GEOGRAPHY _____       | 12. BIOLOGY _____        |
| 5. POLITICAL EDUC. _____ | 13. FINE ART _____       |
| 6. C.R.E _____           | 14. AGRICULTURE _____    |
| 7. FRENCH _____          | 15. LUGANDA _____        |
| 8. MATHEMATICS _____     | 16. COMMERCE _____       |
|                          | 17. KISWAHILLI _____     |
|                          | 18. ANY OTHER _____      |

**AGGREGATES (O.Level)** \_\_\_\_\_ **DIVISION (O.Level)** \_\_\_\_\_

**AGGREGATES (P.L.E)** \_\_\_\_\_ **DIVISION (P.L.E)** \_\_\_\_\_

**DECLARATION** After being admitted to the school I hereby promise that:

- I accept the place offered to me in senior \_\_\_\_\_ this Year \_\_\_\_\_
- I shall abide with the School Rules abide by the Regulations and assist in maintaining high moral standards of BETHANY HIGH SCHOOL
- I further commit myself to do my level best to cope with the high academic standard of BETHANY HIGH SCHOOL with this promise. I shall have to accept the defeat and the consequences thereof.

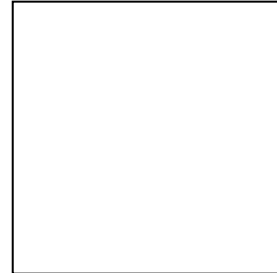
\_\_\_\_\_  
**STUDENTS SIGNATURE**

**BETHANY HIGH SCHOOL NAALYA**

**P O BOX 2877 KAMPALA**

**PARENT'S/GUARDIANS PARTICULARS**

Parent s/Guardian s  
Passport size photograph



1. I \_\_\_\_\_
2. OCCUPATION \_\_\_\_\_
3. (a) FULL CONTACT ADDRESS \_\_\_\_\_  
b) TELE: OFFICE \_\_\_\_\_ RES. \_\_\_\_\_  
c) NAME OF VILLAGE (L C 1): \_\_\_\_\_  
d) NAME OF PARISH (L C 11) \_\_\_\_\_  
e) DISTRICT: \_\_\_\_\_  
f) NEXT OF KIN (KAMPALA) \_\_\_\_\_

I Parent/Guardian of: \_\_\_\_\_

Accept and promise that I shall cooperate with the School Management, Administration and staff in all matters of my Son's/ Daughter's academic and general behavior, as shown in the School Motto, Rules and Regulations.

\_\_\_\_\_  
**SIGNATURE OF PARENT/GUARDIAN**

**FOR OFFICIAL USE ONLY**

S.4 Index No/P.L.E Index No \_\_\_\_\_ Year \_\_\_\_\_

School(Former) \_\_\_\_\_

Number of Distinctions \_\_\_\_\_

Number of Credits. \_\_\_\_\_

Number of passes \_\_\_\_\_

Admitted to Class \_\_\_\_\_

Registration Number \_\_\_\_\_

Date reported/Registered \_\_\_\_\_ Reg. No \_\_\_\_\_

Signed

\_\_\_\_\_  
**RECORDS SECRETARY/REGISTRAR**

Confirmed By:

\_\_\_\_\_  
**D/HM ADMINISTRATION**

## **MEDICAL EXAMINATION FOR STUDENTS**

1. Medical examination for each student is mandatory each term to avoid any eventualities while at school.
2. This must be done only at Crane Health Services Centre in Kampala at plot 8 Johnson Street.
3. Crane Health Services Centre provides medical services to the school such as visiting the school on a weekly basis.  
Note: Foreign students and those who come from outside Kampala and find it difficult to go to the above medical centre should proceed to school where the medical examination will be arranged at a later day by the same medical centre.
4. Every student must take one recent passport size photo to be attached on the Medical Form.

**NOTE:** Directions to the Crane Health Centre is attached on the school health circular.

## LIST OF RELEVANT BOOKS FOR A'LEVEL.

- Economics:* a) *A test book of Economics by Hunson.* e) *Introductory Econ by Starnlake.*  
b) *Economics for East Africa by Bradley.* f) *Introduction to Econ by Hunson.*  
c) *Fundamentals of Economics by Ocan.* g) *Livingstone and Ord.*  
d) *Economics coverage by Mugerwa.*

- Mathematics:* a) Pure Mathematics 1 by Backhouse.  
b) Pure Mathematics 2 by Backhouse.  
c) Understanding mechanics by Sadler.

- Biology:* a) Guide to Dissection by H.G.Q Rowett.  
b) Biology a functional approach by Mbu Robert 4<sup>th</sup> Edition.  
c) Understanding Biology for Advanced level by Susan and Glen Toole 4<sup>th</sup> Edition  
d) Biological Science by D.J. Taylor 3rd Edition.  
e) Principals and practices of Ecology by Phillip.  
f) Dictionary for Biology 3rd Edition.

- Physics:* a) A Level Physics by Nelkon.  
b) Mechanics and Heat by D. Kakinda.  
c) Calculations in A level Physics by T. L. Lowe and J.F. Rounce.

- Chemistry:* a) Inorganic Chemistry by Liptrot.  
b) Physical Chemistry by Heys.  
c) Organic Chemistry by Norman and Waddington.  
d) New Certificate Chemistry by Lambert.

- History:* a) African Nationalism by Ojok Jackson.  
b) African Nationalism by Bazibu Joseph  
c) History of modern Europe by Peacock.  
d) Europe since Napoleon by David Thompson.  
f) A concise Approach to modern European History by Sserwanga.

### **Literature:**

- a) Far from the madding crowd. By Thomas Hardy.
- b) Lord of flies By William Golding
- c) Fate of banished by Julius Ocwinyo
- d) House boy – By Ferdinand Oyono
- e) Twelfth night by Shakespeare
- f) The school for Scandal - By Richard Brinsley Sheridan
- g) The Bride by Austin Bukonya
- h) Lysistrata,
- i) Demystifying A-level poetry by Abdul Kibuuka Mukasa
- j) Prose and poetry for Secondary School
- k) A prose course for Advanced level English in East by R.A Hergreaves & Paul Robins
- l) Understanding Advanced Prose and Poetry by Paul Kato Mukasa

- Geography:* a) Human and Economic Geography by Golcheng and Gillians.  
b) Comprehensive and systematic notes on world problems and development by Byamugisha.  
c) Geography of Uganda by Kichodo (paper 1 and paper 3)  
d) Phillips Secondary School Atlas  
e) Nelson World Atlas.

## TEXT BOOKS USED IN SENIOR ONE

### CHEMISTRY

Secondary Chemistry

By Ann Childs & Richard Walugere (Macmillan)

### PHYSICS

Ordinary Level Physics

By A F abbot

### BIOLOGY

New Tropical Biology

By Stones & Cosens

Introduction to Biology

### ENGLISH

Practical English 1

By Ogundipe

English in use

By B K Grant and C.R Wangombe

English Dictionary – Long man

### HISTORY

History of east Africa

By Odhiambo

East African through 1000 years

By Were and Wilson

### GEOGRAPHY

Map reading for east Africa

By McMaster

### MATHEMATICS

Uganda School mathematics for secondary Macmillan by Karuhigye

### AGRICULTURE

Principles and practices of agriculture book1 Macmillan By Kato, Beinempaka etc