

BETHANY HIGH SCHOOL NAALYA

P.O. BOX 28677, KAMPALA

E-mail: info@bethanyhighschool.com

Website: www.bethanyhighschool.com

TEL: 0414667674 /Headmaster - 0772401626/0753401626/DHM 0772472068

KAMPALA.

(UGANDAN STUDENTS)

ADMISSION FORM

FORM A

DATE: _____

Dear _____

I am glad to inform you that you have been offered a place in this school in yearclass (Boarder/Day scholar).

The term begins on..... This offer will be cancelled if you do not report within two weeks after beginning of term.

We wish to thank you for the interest you have shown in Bethany High School. You have made a wise choice because you are joining a school whose staff are committed to the provision of quality education and an Institution whose aim is to help students discover and develop their talents for future use in order to rise and shine for ever.

SCHOOL DUES

1. School fees for starting students is **602,500/= (Six hundred two thousand five hundred shillings only)** Boarding, and **352,500/= (Three hundred fifty two thousand five hundred shillings only)** for Day.
2. School fees for subsequent terms is **542,500/= (Fifty hundred forty two thousand five hundred shillings only)** Boarding and **282,500/= (Two hundred eighty two thousands five hundred shilling only for) Day.**
3. School uniform at a cost of **100,000/= (One hundred thousand shillings only).**

Note: Each child is required to come with at least 3 long black skirts (below the knees) for girls and 3 black trousers for boys (**SHOULD NOT BE JEANS**) and plain T shirts in red, blue, green or yellow colour (s).

The school requires you to pay all the above fees through Stanbic Bank City Branch Kampala A/C **0140007232601** for **TUITION FEES** and **0140007232602** for **UNIFORM FEES**.

For other school requirements, see appendices enclosed and carefully study all the documents that have been forwarded to you and fill them as required and present them on reporting.

I wish you a happy stay at Bethany High School Naalya. Yours faithfully,

HEADMASTER.

**Form B:
REQUIREMENTS FORM**

The following are on admission. They will be checked first before registration and admission into the country.

| | ITEMS TO BE BROUGHT | No | Yes |
|----|---------------------------------------------------------------------------------|----|-----|
| 1 | 3 Passport size photographs | | |
| 2 | A signed identity card from the previous school | | |
| 3 | A leaving Certificate from your former school/ Report form from previous school | | |
| 4 | A copy of the pay in bank slips showing full payment of all school dues. | | |
| 5 | Admission forms A,D, or E and F fully completed by parent | | |
| 6 | A ream of ruled paper or Printing paper (school use) | | |
| 7 | A box file & ream of ruled paper personal use (For A' Level) | | |
| 8 | 20 counter books for personal use (For O' Level) | | |
| 9 | An English Dictionary preferably Learner's Dictionary | | |
| 10 | At least a pair of bed sheets. | | |
| 11 | A pillow and two pillow cases | | |
| 12 | A mattress | | |
| 13 | A blanket | | |
| 14 | A pair of pajamas or Kanzu or nightdress to sleep in. | | |
| 15 | Six toilet paper rolls | | |
| 16 | A towel | | |
| 17 | A pair of bathroom slippers | | |
| 18 | A washing basin and jerry can | | |
| 19 | Two bars of Laundry soap | | |
| 20 | Bathing soap | | |
| 21 | Strictly one lockable box/ suitcase | | |
| 22 | A tablespoon | | |
| 23 | A fork | | |
| 24 | A table knife | | |
| 25 | A teacup /Flask | | |
| 26 | Two tubes of tooth paste | | |
| 27 | A toothbrush | | |
| 28 | A pair of blank shoes (boy/ girls: flat and closed) | | |
| 29 | An umbrella or a (warm dark green) rain coat. NOTE THE COLOUR | | |
| 30 | One peeling knife for both boys and girls | | |
| 31 | Must carry, a mosquito net (preferably a treated one) | | |
| 32 | An electric flat iron | | |
| 33 | Must carry a school bag | | |
| 34 | Must carry an NW bible | | |

Checked by _____ Date _____

Name _____ House _____ Class _____

The Marked items should be handed over to accounts office.

1. Bank slip
2. I bag of cement.

NOTE: Every effort should be taken to label each and every personal item to minimize losses.

FORM C

SCHOOL RULES AND REGULATIONS/ DISCIPLINARY POLICY

Bethany High School has a Christian foundation. The rules and regulations governing the school are based on this belief.

Since Christ is Lord of all life, all activities in school should be in accordance with His laws. In any community, the acts of an individual member, whether good or bad will affect the whole body.

An active concern for the good of the school and for the wide community outside the college is expected of every individual.

True education is as a must a concern with training of character as with acquisition of knowledge.

Learning to be honest, hard working helpful and well mannered is as important as learning academic subjects.

General School Rules

1. Obedience and respect to school authorities is expected from all students. A student who does not respect administration/ teachers or any member of staff will be required to come to school with the parent for disciplinary action. Respect for Prefects and Monitors is also expected. Insolent behaviour may lead to your expulsion.
2. Dodging of classes, Tests and Exams are very serious offences, which call for serious punishment. If the Habit persists, the student will be expelled from school. Students are also expected to meet the set academic standards without which they may not be promoted or be advised to leave the school.
3. Cheating in Exams or Tests is a grave offence. Culprits will be punished and disqualified from the entire examinations session and may be demoted irrespective of the class or term.
4. Drinking alcohol, smoking cigarettes and drugs, gambling, fighting, bullying, teasing and stealing are very serious offences. Culprits will be expelled from the school immediately.
5. Immoral relationships between students are prohibited. Girl's dormitories and toilets are out bounds to boys and vice versa. Irresponsible behaviour and offensive language will not be tolerated. Culprits will be given 2 weeks suspension from school. Or expelled if the act persists.
6. English is the official language of communication at school, both in class and outside. The vernaculars are strongly discouraged and culprits may face serious disciplinary action or internal suspension with labour.
7. Proper school uniform must be worn **at school and when leaving or coming to school**. A student who does not wear a clean proper uniform smartly will face disciplinary action. Any wear other than the official uniforms will be confiscated for good if the student has not obtained written permission. Only official "out -of-class uniform" is allowed after classes and weekends. This consists of plain green/blue/red/yellow T-shirts and navy blue /black skirts or trousers for girls and boys respectively. Failure to comply, the student shall be given a Carpel punishments.
8. Wearing artificial make-up, ear/nose rings, bracelets, and necklaces at school is not allowed. Long, plaited, braided , treated hair is not permitted as well as elaborate hair cuts/styles. 1/2 inch hair length must be maintained. Short nails with no cutex/nail vanish must be kept. Culprits will be punished with hard labour suspected for 2 weeks if the habit persists.

9. Electronic gadgets are not permitted at school. That is to say; cameras, radio, mobile phones, etc will be confiscated for good and offenders facing further disciplinary action.
 10. A student who maliciously or carelessly, damages, loses, misuses, mishandles school property (and even fellow students' property) will be required to replace it and will not be allowed in school until he does so.
 11. Trading activity amongst students or with staff/unauthorized public, borrowing /lending of uniforms, shoes, clothes etc is not allowed. Culprits will serve 2-4 weeks suspension from school.
 12. Dormitories are out of bounds during class time, prep time, chapel time and other times when school programs are on. Lateness for all school facilities and programs is a serious offence. Culprits will be punished by internal suspension with hard labour.
 13. Staff Quarters, the staff room and the school kitchen areas are out of bounds to students unless authorized or in case of emergency. Offenders face serious disciplinary action of carpal punishment.
 14. No student once in school is allowed to leave without written permission from the H/M or DHMs office. Culprits will serve 4-weeks suspension plus buying 2 rolls of burbled wires. When released from school, the student must return with a signed gate pass by parent.
 15. School meals are compulsory and must be taken within the dinning Hall as scheduled. No cooking or carrying cooked foodstuffs into the dormitories by students are permitted. Culprits will sere a 1-week's internal suspension with hard labour.
 16. Self- medication is not allowed without the school Nurse's knowledge or consent and Bed- rest can only be taken with her written permission. Those with chronic illnesses must carry along sufficient medication and declare it to the nurse. All students must have medical examination.
 17. Students' visitors are only allowed on official visitation days unless prior appointment is made with the office. Students' visitors must carry along the school visitor's card and are not allowed into dormitories. Students should not receive visitors during class time.
 18. Students must ensure and maintain a hygienic environment by cleaning their compound, classrooms and dormitories as scheduled and observe excellent personal hygiene. Offenders will be subjected to hard labour or be sent home for parental counseling.
- * **The above school regulations are designed with the aim of promoting a cordial and harmonious school environment.**
 - * **It is the duty of school to ensure and shape the character of its students to grow into disciplined and responsible citizens.**
 - * **Compliance with these rules and regulations is thus expected with out question.**

DECLARATIONS

I Class has read, understood and accepted together with my Parent/ Guardian to abide by these rules and regulation and will accept any punishment in case of violation.

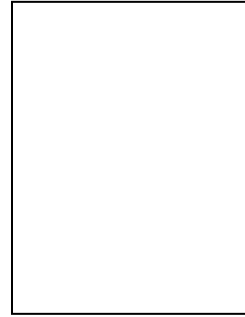
Student's sign date

Parent's sign date

**BETHANY HIGH SCHOOL – NALYA
P.O BOX 28677 KAMPALA**

STUDENT'S PARTICULARS

Attach most recent
Passport photograph



NAME: _____ AGE: _____

Previous school and address: _____

Son/ Daughter of: _____

Home address: _____

Year you sat for P.L.E: _____ Index No _____

1. ENGLISH _____
2. MATHEMATICS _____
3. S.S.T _____
4. SCIENCE _____

AGGREGATES _____ DIDISION _____

DECLARATION

After being admitted to the school I hereby promises that:

1. I accept the place offered to me in senior _____ this Year _____
2. I shall abide with the school Rules and Regulations and assist in maintaining high moral standards of BETHANY HIGH SCHOOL.
3. I further commit myself to do my level best to cope with the high academic standard of BETHANY HIGH SCHOOL with this promise. I shall have to defeat and the consequences thereof.

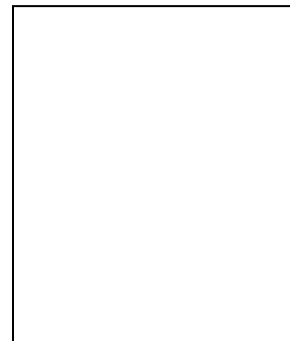
STUDENTS SIGNITURE

Form E: To be filled by A' Level students

**BETHANY HIGH SCHOOL – NAALYA
P.O BOX 28677 KAMPALA**

STUDENT'S PARTICULARS

Attach most recent
Passport Photograph



NAME: _____ AGE _____

Previous school and address: _____

Son/ Daughter of: _____

Home address: _____

Year you sat for U.C.E/ K.C.E/T. C.E _____

- | | |
|--------------------------|-------------------------|
| 1. ENGLISH _____ | 9. OFFICEPRACTICE _____ |
| 2. LIT IN ENG. _____ | 10. PHYSICS _____ |
| 3. HISTORY. _____ | 11. CHEMISTRY _____ |
| 4. GEOGRAPHY _____ | 12. BIOLOGY _____ |
| 5. POLITICAL EDUC. _____ | 13. FINE ART _____ |
| 6. C.R.E _____ | 14. AGRICULTURE _____ |
| 7. FRENCH _____ | 15. LUGANDA _____ |
| 8. MATHEMATICS _____ | 16. COMMERCE _____ |
| | 17. KISWAHILI _____ |
| | 18. ANY OTHER _____ |

AGGREGATES (O. Level) _____

DIVISION (O. Level) _____

AGGREGATES (P.L.E) _____

DIVISION (P.L.E) _____

DECLARATION After being admitted to the school , I hereby promise that :

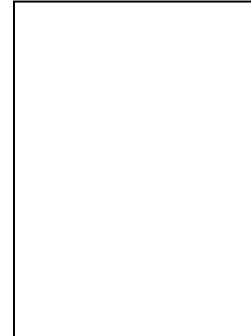
- I accept the place offered to me in senior _____
this Year _____
- I shall abide with the School Rules abide by the Regulations and assist in maintaining high moral standards of BETHANY HIGH SCHOOL.
- I further commit myself to do my level best to cope with high academic standard of BETHANY HIGH SCHOOL with this promise. I shall have to accept the defeat and the consequences thereof.

STUDENTS SIGNATURE

**BETHANY HIGH SCHOOL NAALYA
P.O BOX 2877 KAMPALA**

PARENT'S / GURDIANS PARTICULARS

Parents/ Guardian's
Passport size photograph



1. I _____
2. OCCUPATION _____
3. (a) FULL CONTACT ADDRESS _____
b) TELE: OFFICE _____ REG _____
c) NAME OF VILLAGE (LC1): _____
d) NAME OF PARISH (LCII) _____
e) DISTRICT: _____
f) NEXT OF KIN (KAMPALA) _____

I Parent / Guardian of: _____

Accept and promise that I shall cooperate with the School Management, Administration and staff in all matters of my Son's/ Daughter's academic and general behaviour, as shown in the School Motto, Rules and regulations.

SIGNATURE OF PARENT/ GUARDIAN

FOR OFFICIAL USE ONLY

S.4 Index No/ P.L.E No _____ Year _____

School (Former) _____

Number of Distinctions _____

Number of Credits. _____

Number of passes _____

Admitted to Class _____

Registration Number _____

Date reported/ Registered _____ Reg. No _____

Signed _____

RECORDS SECRETARY/REGISTRAR

Confirmed By: _____

DHM / ADMINISTRATION

MEDICAL EXAMINATION FOR STUDENTS

1. Medical examination for each student is mandatory each term to avoid any eventualities while at School.
2. This must be done only at Crane Health Services Centre in Kampala at plot 8 Johnson Street.
3. Crane Health Services Centre provides medical services to the school such as visiting the school on a weekly basis.

Note: International students and those who come from outside Kampala and find it difficult to go to the above medical centre should proceed to school where the medical examination will be arranged at a later day by the same medical centre.

4. Every student must take one recent passport size photo to be attached on the Medical Form.

NOTE: Directions to the Crane Health Centre is attached on the school health circular.

LIST OF RELEVANT BOOKS FOR A'LEVEL.

- Economics:
- A test book of Economics by Hunson
 - Economics of East Africa by Bradley.
 - Fundamentals of Economics by Ocan.
 - Economic coverage by Mugerwa. By Hunson.
 - Introductory Econ by Starnlake
 - Introduction of Econ
 - Livingstone and Ord.
- Mathematics
- Pure Mathematics 1 by Backhouse.
 - Pure Mathematics 2 by Backhouse
 - Understanding mechanics by Sadler.
- Biology
- Guide to Dissection by H.G.Q Rowett.
 - Biology a functional approach by Mbu Robert 4th Edition.
 - Understanding Biology for Advanced level by Susan and Glen Toole 4th Edition
 - Biological Science by D.J. Taylor 3rd Edition.
 - Principals and practices of Ecology by Phillip.
 - Dictionary for Biology 3rd Edition.
- Physics:
- A Level physics by Nelkon
 - Mechanics and Heat by D. Kakinda.
 - Calculations in a level Physics by T.L. Lowe and J.F. Rounce
- Chemistry:
- Inorganic Chemistry by Liptrot.
 - Physical Chemistry by Heys.
 - Organic Chemistry by Norman and Waddington.
 - New Certificate Chemistry by Lambert.
- History:
- African Nationalism by Ojok Jackson.
 - African Nationalism by Bazibu Joseph.
 - History of modern Europe by Peacock.
 - Europe since Napoleon by David Thompson.
 - A concise Approach to modern European History by Sserwanga.
- Literature:
- Far from the madding crowd. By Thomas Hardy.
 - Lord of flies By William Golding.
 - Fate of banished by Julius Ocwinyo
 - House boy – By Ferdinand Oyono
 - Twelfth night by Shakespeare.
 - The school for Scandal – By Richard Brinsley Sheridan
 - The Bride by Austin Bukonya
 - Lysistrata,
 - Demystifying A –level poetry by Abdul Kibuuka Mukasa
 - Prose & poetry of Secondary School
 - Prose course for Advanced level English in East by R.A Hergreaves & Paul Robins.
 - Understanding Advanced Prose and Poetry by Paul Kato Mukasa.
- Geography:
- Human and Economic Geography by Golcheng and Gillians.
 - Comprehensive and systematic notes on world problems and development by Byamugisha.
 - Geography of Uganda by Kichodo (paper 1 and paper 3)
 - Phillips Secondary school Atlas
 - Nelson World Atlas.

TEXT BOOKS USED IN SENIOR ONE

CHEMISTRY

Secondary Chemistry By Ann Child & Richard Walugere (Macmillan)

PHYSICS

Ordinary level Physics By A F abbot

BIOLOGY

New Tropical Biology By Stones & Cosens
Introduction to Biology

ENGLISH

Practical English 1

English in use

English Dictionary – Long man

By Ogundibe

By BK Grant and C.R Wangombe

HISTORY

History of East Africa

East African through 1000 years

By Odhiambo

By Were and Wilson

GEOGRAHY

Map reading for East Africa

By McMaster

MATHEMATICS

Uganda School mathematics for secondary Macmillan by Karuhigye

AGRICULTURE

Principles and practices of agriculture book 1 Macmillan By kato, Beinempaka etc